**Your business name here**

Your business address here

Your business address here

Your business address here

Your email address here

Your contact telephone number here

Your client name here

Your client address here

Your client address here

Your client address here

8 January 2013

|  |  |
| --- | --- |
| Invoice number: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Description** | **Quantity** | **VAT rate** | **Price £** | **Total £** |
|  |  | 20% |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Sub-total** |  |  |  |  |
| VAT |  |  |  |  |
| **Total** |  |  |  |  |

|  |  |
| --- | --- |
| VAT registration number: | number |

Add payment instructions here:

Bank account, cheque etc